

# How to contact us

Do you need to make a claim or have a question? Contact us

Email us at www.info@bodeinsurance.co.uk
Call us on 01903 890044
Bode Insurance Solutions Limited Beckett House 6 Littlehampton Road Worthing BN13 1QE

### How to make a claim

Please contact us so that we can send you a claim form and a list of the evidence that is needed to support your claim.

For all claims we will need to see a copy of your tenancy agreement.

We may also need to see:

- Pictures of the damaged item
- Proof of ownership/ purchase
- A Quote to repair the item
- Two estimates to replace or repair the item

It can take some time to get estimates, please send through the completed claim form to us as soon as possible to avoid any lengthy delays in getting the information forwarded to the insurer. Delays in providing this information may mean that you prejudice you right to compensation under your policy.

#### What next?

Once we have your claim form and evidence, we will forward everything to the insurer. The insurer may ask for further details or evidence to support your claim. They will only pay the claim if any invoices and other evidence is provided on request.

It can take some time for a claim to be processed and if you have any questions, please contact us on the above details and we will be happy to provide an update for you.

There is a £100 excess on most claims, please see policy details for limits and exclusions.

## **Office:**

Bode Insurance Solutions Becket House 6 Littlehampton Road Worthing West Sussex BN13 1QE

#### Phone:

01903 890044

FAQS: Scan QR code to read our frequently asked questions:



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