

**Section 1 – Personal Details**

Policy Number

Name

Address

Postcode

Phone  E-Mail Address

D.O.B  Occupation

**Section 2 – Incident Details**

Address at which loss occurred (if different from above)

Date of loss  When was the loss discovered?

Who discovered the loss?

How did the damage, loss or theft occur? If theft from building, give details of how entry was gained

Where the premises occupied at time of loss?  Yes  No If 'no', when where they last occupied?

Is the property lent, let or sublet?  Yes  No

**Section 3 – Malicious Damage, Theft and Burglary**

Where the police notified? Yes  No

Crime Ref. No:

**Theft of Bicycles**

Where was the Bicycle left at time of theft?

Was the bicycle locked at time of theft? Yes  No

**Section 4 – General Details**

Do you know of:

	Yes	No
A) Any loss or damage to your contents, whether insured or not, in the last 5 years?	<input type="checkbox"/>	<input type="checkbox"/>
B) Any other insurance covering the items you are claiming for?	<input type="checkbox"/>	<input type="checkbox"/>
C) Any previous claims whilst insured under this policy?	<input type="checkbox"/>	<input type="checkbox"/>

If you have answered 'yes' to any of the above questions please give further details  
(Continue on separate sheet if necessary)

**Section 5 – Claim Details**

Continue on separate sheet if necessary

Description of Item	Age of Item	Purchase Price	Item to be Replaced?	Repair Cost	Replacement Cost

If there is any additional information that may be relevant to this claim please provide details below:


**Section 6 – Declarations**

I / we declare that the statements made are true to the best of my / our knowledge and belief and I / we claim that the amount above in respect to the above items

I / we have not withheld from the Insurer any information within my / our knowledge connected with this claim

I / we agree to provide the Insurers with any further information or documentation as may be reasonably required

**Signature**

**Date**

If returning by post please return to:  
Bode Insurance Solutions Ltd, Becket House, 6 Littlehampton Road,  
Worthing, West Sussex BN13 1QE